



Staying COVID-19 Secure in 2021

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

We are continuing to follow the government's guidelines that were published in 2020

- ✓ We have carried out a COVID-19 risk assessment and shared the results with the people who work here
- ✓ We have cleaning, handwashing and hygiene procedures in line with guidance
- ✓ We have taken all reasonable steps to help people work safely from a COVID-19 Secure workplace or work from home
- ✓ We have taken all reasonable steps to maintain a 2 metre distance in the workplace
- ✓ Where people cannot keep 2 metres apart, we have ensured at least 1 metre distancing and taken all the mitigating actions possible to manage and minimise the transmission risk

Employer: King's Church Centre, Norwich

Signed on behalf of employer: 
Alison Hopley

Date signed: 14th January 2021

Who to contact: Ed Beckingham – Health & Safety Rep.
Or the Health & Safety Executive at [hse.gov.uk](https://www.hse.gov.uk) or 0300 003 1647